

May 25, 2012

Oscar Medrano, Member  
San Benito CISD Board of Trustees  
268 Corona Crescent  
San Benito, Texas 78586

San Benito Consolidated Independent School District  
ATTN: Yliana Rodriguez, President  
San Benito CISD Board of Trustees  
240 North Crockett  
San Benito, TX 78586

TO: Yliana Rodriguez, President  
San Benito CISD School Board of Trustees

FROM: Oscar Medrano, Member  
San Benito CISD School Board of Trustees

RE: **INSURANCE AGENT LETTER/REQUEST FOR INVESTIGATION**

Dear Mrs. Rodriguez:

In lieu of the events that took place prior to and leading to the release of the letter signed by you, President of the San Benito School Board of Trustees, dated May 16, 2012 in regard to the San Benito CISD Insurance Agent (see attached), I am requesting for a thorough investigation to be completed on this matter within 10 days of receipt of this letter. The investigation should include but not limited to the following:

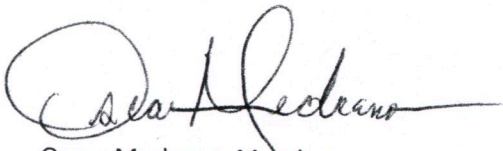
- (i) Who authorized and/or initiated the process and/or search or inquiry for a new Insurance Agent/ Vendor for San Benito CISD and when was this done?
- (ii) Who assisted you, the president of the school board, in drafting such letter on school district letterhead and when was this done?
- (iii) Who authorized any private and/or public meetings with vendors Robert Champion Jr. and Salazar Insurance Group on/or during regular business hours by Janie Gonzalez, Quality & Risk Management Director for San Benito CISD? (Pursuant to the Texas Open Records Act, please provide all dates and times when Janie Gonzalez has met with these vendors. Also provide all communication documentation Mrs. Gonzalez has had with such vendors such as e-mails, faxes, texts, phone calls, etc.)

- (iv) Who authorized Glenn Hilliard to represent San Benito CISD on behalf of the school board of trustees relating to this matter and who authorized for Mr. Hilliard to deliver the letter to the San Benito CISD Insurance / Quality & Risk Department?
- (v) What business relationship does Glenn Hilliard have with vendors Robert Champion, Jr and Salazar Insurance Group?
- (vi) Who authorized and/or initiated the release of your letter to: Blue Cross/BlueShield of Texas-Medical Insurance, ING- Reliastar Excess Risk Insurance, PTRX- Prescription Benefit Manager, ING- Term Life Insurance, Allstate- Cancer, Heart & Stroke, & Hospital Shop, Life, ING- Accident & Critical Illness, Lincoln Financial Group- Disability & Life Insurance, Medical Reimbursement and Dependent Care?
- (vii) What form of communication was used to release this letter whether via e-mail, fax, mail, text, etc? (Pursuant to the Texas Open Records Act, please provide all communication documents, records, faxes, e-mails and other documentation from all parties involved.)
- (viii) What communications have you, president of the school board, had in the past or present with vendors Robert Champion, Jr. and Salazar Insurance Group? (Pursuant to the Texas Open Records Act, please provide a copy of all communications you have had with such vendors such as e-mails, texts, phone records, mail, faxes, etc.)
- (ix) Did any of these vendors contribute money to your campaign? If so, pursuant to the Texas Open Records Act, please provide copies of the cancelled checks.

Your immediate attention to this matter is greatly appreciated. Please submit to me a written response to this letter upon receiving my request.

As a school board member, we are obligated to adhere by all local and legal governance policies. The letter you signed removing the current insurance agent was completely unauthorized and required board approval. Your failure to adhere to policy has prompted this request and merits a complete and immediate investigation into this matter.

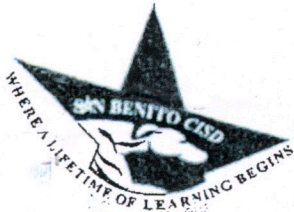
I look forward to hearing from you soon.



Oscar Medrano, Member  
San Benito CISD School Board of Trustees, Place 6

OM/

Cc: Antonio Limon, San Benito CISD Superintendent of Schools, Gustavo Acevedo, San Benito CISD School Board Attorney; Dr. Ron Rowell, TEA Governance Division; Anna Cruz, Vice-President; June Aguilera, Secretary; Hector Leal, Member; Fatima Huerta, Member and Julian Huerta, Member



# San Benito Consolidated Independent School District

240 North Crockett Street • San Benito, TX 78586 • Phone: (956) 361-6110 • FAX: (956) 361-6115

May 16, 2012

**Board of Trustees**

Yliana G. Rodriguez  
President

Hector G. Leal  
Vice-President

June Aguilera  
Secretary

Oscar De La Fuente, Jr.  
Julian Hueria  
Oscar Medrano  
Bob Tumberinson

BlueCross/BlueShield of Texas – Medical Insurance  
ING - Reliastar Excess Risk Insurance  
PTRX - Prescription Benefit Manager  
ING - Term Life Insurance  
Allstate - Cancer, Heart & Stroke, & Hospital Shop, Life  
ING - Accident & Critical Illness  
Lincoln Financial Group – Disability & Life Insurance  
Medical Reimbursement  
Dependent Care


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**RE: Insurance Agent**

Effective immediately, Robert Champion, Jr. and Salazar Insurance Group will be the sole agents handling all Medical, Dental and Stoploss contracts for the San Benito Consolidated Independent School District. In addition, Robert Champion, Jr. and Salazar Insurance Group will be the sole agents handling all Ancillary/Voluntary contracts for the San Benito Consolidated Independent School District.

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Respectfully,

  
Yliana G. Rodriguez  
Board President

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